

Pasadena Elementary School
SCHOOL COUNCIL MEETING
MINUTES
October 17, 2017
6:30 - 7:30 pm



- 1. Welcome/Call to Order 6:34 pm** - Introduction and welcome to new Council members
- 2. Roll Call**
 - i. Present: Hal Cormier, Norma Park, Terry LaVallee, Krista Dollemont, Chris Bromley, David Baines, Wayne Garcin, Paul Taylor, Jacenta Hudson, Robyn Dillman
 - ii. Regrets: Heather Greene & Barry Walsh
- 3. Review and Approval of Agenda** - moved: Wayne Garcin, seconded: Jacenta Hudson
- 4. Election of Executive Members**
 - i. Chair - nominated by Norma seconded by Wayne for Hal Cormier. Hal accepted.
 - ii. Secretary - nominated by David seconded by Robyn for Terry LaVallee. Terry accepted.
- 5. Roles & Responsibilities/Department of Education Training Videos** - Hal directed Council to start here prior to any elections of roles being conducted. Norma went over responsibilities of each role, referring to "Building Learning Communities" handbook (see pp. 11-14)
 - i. Chair
 - ii. Principal
 - iii. Teacher Representatives
 - iv. Parent Representatives
 - v. Community Representatives - there are two spaces available for community reps. Names were put forward and two were suggested for contact, with a back-up plan if one of two was unavailable.

Training Videos set over to next meeting.

- 6. School Council Norms 2017-18** - Tuesday, November 21, 6:30 pm; Tuesday, Dec 19, 6:30 pm. Meeting will start promptly at 6:30 and will be one hour.
- 7. Subcommittee/Special Committee Reports**
 - i. Principal's Report
 - ❖ PBIS training has occurred
 - ❖ two Fire Drills (one led by Fire Dept)
 - ❖ one Lock Down, one Secure School Drill
 - ❖ one Bus Evacuation Drill
 - ❖ Terry Fox walk Sept 29

- ❖ Walk to Breakfast Oct 7, as well as Thanksgiving Assembly.
- ❖ We have also initiated grade level meetings per cycle.
- ❖ Norma explained School Development process to date, referring to our current plan, three goals, as well as upcoming PD dates. Question re: recording progress per Action Plan was offered. Norma explained the process.

8. Business Arising

-Norma offered official thanks to the past and present Council members, especially our Chair's work, in acquiring a new playground.

9. New Business

i. Kindergarten Incident

- Day 1 incident. Student left property without permission. Hal reviewed details of incident and a request to the Council for their review.. Norma noted that District HR office conducted interviews with staff and have orally reported back to the school that staff and administration were in fact not at fault or negligent in terms of supervision. Report went back to Dept of Education.

-The District and Dept of Education are currently in process of looking at recommendations in case it would/could happen again (i.e. Fencing, more student and parental education, etc.).

-Discussion ensued. A significant portion of the Kindergarten and now primary curriculum focuses on outdoor play. Council was in agreement that our strong outdoor curriculum should be maintained. Varying perspectives were offered regarding potential options, like fencing, and pros and cons were discussed. Questions were asked about the situation and other options were explored in comparison to other schools.

-Suggestion to video Kindergarten Cops and be able to then model for future Kindergarten students, parents, and other interested groups to see how this student prefect program can work.

-Suggestion to invite a District leader/employee to next meeting to share a report and progress update with Council to continue this discussion.

10. Announcements/Communications

- RCMP School Liaison Officer- Jennifer Culleton

11. Date and Time of Next Meeting

Next meeting is Tuesday, November 21 at 6:30 p.m.

Meeting Adjourned: 7:55 pm Motion to adjourn: Norma, seconded by David.